

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV

The regular meeting of the Board of Supervisors of the Fishhawk Community Development District IV was held on **Tuesday, December 13, 2016 at 9:00 a.m.** at the Lake House of Fishhawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida, 33547.

Present and constituting a quorum were:

Tom Panaseney	Board Supervisor, Chairman
Maja Barnat	Board Supervisor, Assistant Secretary
Jaelyn Normile	Board Supervisor, Assistant Secretary
Randy Appenzeller	Board Supervisor, Assistant Secretary

Also present were:

Matthew Huber	District Manager, Rizzetta & Company, Inc.
Christina Lange	District Manager, Rizzetta & Company, Inc.
Deneen Klenke	Amenities Manager
Erin McCormick	District Council, Erin McCormick Law, PA (via phone)
John Toborg	Rizzetta Amenity Services
Tim Plate	District Engineer, Heidt Design
Jim Potantus	Sunrise Landscape
Rick Stevens	Newland Communities

Audience

FIRST ORDER OF BUSINESS

Call to Order

Ms. Lange called the meeting to order at 9:00 a.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

An audience was present but did not have any comments for the Board.

THIRD ORDER OF BUSINESS

**Consent Agenda Items/Business
Administration**

**A. Consideration of Minutes of the Board of Supervisors' Regular Meeting held on
November 8, 2016**

Ms. Lange presented the Minutes of the Regular Meeting held on November 8, 2016 to

the Board for consideration and pointed out corrections that had been made.

B. Consideration of Minutes of the Board of Supervisors' Continued Meeting held on November 22, 2016

Ms. Lange presented the Minutes of the Continued Meeting held on November 22, 2016 to the Board for consideration and pointed out corrections that had been made.

C. Consideration of Operation and Maintenance Expenditures for October 2016

Ms. Lange presented the Operation and Maintenance Expenditures for the month of October 2016, totaling \$49,462.27, to the Board for consideration.

On a Motion by Mr. Panaseny, seconded by Mr. Appenzeller, with all in favor, the Board approved the Minutes of the Board of Supervisors Regular Meeting held on November 8, 2016; the Minutes of the Board of Supervisors Continued Meeting held on November 22, 2016; and the Operation and Maintenance Expenditures for October 2016 for the FishHawk IV Community Development District.

FOURTH ORDER OF BUSINESS

**Discussion of Resolution 2017-05,
Confirming Board Member Seats and
Terms**

Ms. Lange led the Board in a discussion pertaining to seat assignments for the FishHawk IV Community Development District Board of Supervisors. She addressed some past errors that had been corrected regarding which seat each Board member was assigned to and notified the Board of which seats were going to be filled and with whom.

FIFTH ORDER OF BUSINESS

**Acceptance of Resignation of Tom
Panaseny**

Ms. Lange presented the Board with Mr. Panaseny's resignation letter and requested a motion to accept his resignation.

On a Motion by Ms. Barnat, seconded by Ms. Normile, with all in favor, the Board accepted the resignation of Tom Panaseny from the Board of Supervisors of FishHawk IV Community Development District.

SIXTH ORDER OF BUSINESS

Appointment of New Supervisor to Seat 4

On a Motion by Ms. Barnat, seconded by Ms. Normile, with all in favor, the Board appointed Rick Stevens to Seat 4 of the Board of Supervisors of FishHawk IV Community Development District.

SEVENTH ORDER OF BUSINESS

Administer Oath of Office for Seat 4

Ms. Lange administered the Oath of Office to newly elected Supervisor, Rick Stevens. Mr. Stevens confirmed his Oath and waived receiving compensation.

EIGHTH ORDER OF BUSINESS

Discussion of Appointment of New Supervisors to Seats 1 & 2

Ms. Lange presented the resume of Dayna Kennington to the Board and conveyed Ms. Kennington's interest in the vacant Seat 1. Ms. Lange informed the Board that should no one come forward for the open Seat 2, Ms. Barnat would remain in that seat as an incumbent until the Board appoints another, for which they have 90 days to do.

On a Motion by Mr. Appenzeller, seconded by Ms. Barnat, with all in favor, the Board appointed Dayna Kennington to Seat 1 of the Board of Supervisors of FishHawk IV Community Development District.

NINTH ORDER OF BUSINESS

Administer Oath of Office for Seats 1 & 2

This was tabled until the next meeting due to Ms. Kennington not being present to confirm her oath and Ms. Barnat remaining incumbent in Seat 2.

TENTH ORDER OF BUSINESS

Consideration of Resolution 2017-05, Confirming Board Member Seats and Terms

Ms. Lange presented Resolution 2017-05 to the Board for their consideration. She advised that she would write-in the new Supervisor's name for Seat 1 and have the Chairman sign off on a fully executed document once she had updated it electronically.

On a Motion by Mr. Stevens, seconded by Ms. Barnat, with all in favor, the Board adopted Resolution 2017-05, Confirming Board Member Seats and Terms, for FishHawk IV Community Development District.

ELEVENTH ORDER OF BUSINESS

Consideration of Resolution 2017-06, Designating Officers of the District

Ms. Lange presented Resolution 2017-06 to the Board and explained the process for selecting the Board Chairman and Vice-Chairman. The Board members selected Rick Stevens as Chairman, Randy Appenzeller as Vice Chairman, and designated the remaining Board members, Christina Lange, and Matt Huber as Assistant Secretaries.

On a Motion by Ms. Normile, seconded by Mr. Stevens, with all in favor, the Board adopted Resolution 2017-05, Designating Officers of the District, for FishHawk IV Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Resolution 2017-03,
Prompt Payment Policy**

Ms. Lange presented Resolution 2017-03 and had Ms. McCormick, via the phone, review it with the Board. The Board had no questions for Ms. McCormick and Ms. Lange requested a motion to adopt.

On a Motion by Mr. Stevens, seconded by Ms. Barnat, with all in favor, the Board adopted Resolution 2017-03, Prompt Payment Policy, for FishHawk IV Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Ratification to Soccer Field Sod
Installation**

Ms. Lange refreshed the Board on the Soccer Field Sod Installation proposal, which was approved by the Chairman on November 29, 2016 in the amount of \$26,892.80. She then requested a motion for ratification of the proposal.

On a Motion by Mr. Stevens, seconded by Ms. Barnat, with all in favor, the Board ratified the Soccer Field Installation proposal, for the FishHawk IV Community Development District.

FOURTEENTH ORDER OF BUSINESS

Staff Reports

A. Operations Manager

Mr. Toborg presented his report and updated the Board on various action items. He noted a possible PH issue affecting the pines along the western median and requested that a water sample be taken from that area. He reported that the DREs have been mowed and requested that Mr. Potantus prepare a proposal from Sunrise Landscape to annually disk the DREs in an effort to maintain their integrity. Mr. Potantus informed the Board that he would present this proposal at the next meeting for their consideration.

Mr. Potantus gave his report updates and presented a proposal for adding additional seasonal annuals to the entrance of Circa, in the amount of \$640 per quarter, to the Board for consideration.

On a motion by Mr. Appenzeller, seconded by Mr. Stevens, with all in favor, the Board accepted the Sunrise Landscape Seasonal Annuals Flower Proposal in the amount of \$640 per quarter, for the FishHawk IV Community Development District.

B. District Counsel

Ms. McCormick was no longer on the phone and had no report.

C. District Engineer

Mr. Plate was present but had no report. The Board had no questions for Mr. Plate.

D. Amenities Manager

Ms. Klenke was present but had no report. The Board had no questions for Ms. Klenke.

E. District Manager

Ms. Lange reminded the Board that the next meeting would be held on Tuesday, January 10, 2017 at 6:30 p.m. at the Lake House of FishHawk Ranch West.

Ms. Lange informed the Board that US Bank needed an updated Certificate of Incumbency. The form was signed and executed by the Board.

FIFTEENTH ORDER OF BUSINESS

Supervisor Requests

The Supervisors did not have any requests.

SIXTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Stevens, seconded by Mr. Appenzeller, with all in favor, the Board adjourned the meeting at 9:30 a.m. for Fishhawk Community Development District IV.

Secretary/Assistant Secretary



Chairman/Vice Chairman