

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT IV**

The special meeting of the Board of Supervisors of the Fishhawk Community Development District IV was held on **Tuesday, April 12, 2016 at 9:01 a.m.** at the Lake House of Fishhawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida, 33547.

Present and constituting a quorum were:

Tom Panaseny	<b>Board Supervisor, Chairman</b>
Victor Barbosa	<b>Board Supervisor, Vice Chairman</b>
Pam Parisi	<b>Board Supervisor, Assistant Secretary</b>
Maja Barnat	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Matthew Huber	<b>District Manager, Rizzetta &amp; Company, Inc. <i>via phone</i></b>
Angel Montagna	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Tonya Martinez	<b>HOA Manager, Rizzetta &amp; Company, Inc.</b>
Shannon Nasekos	<b>District Coordinator, Rizzetta &amp; Co. Inc.</b>
Deneen Klenke	<b>Amenities Manager</b>
Jim Potantus	<b>Representative, Sunrise Landscape</b>
Erin McCormick	<b>District Council: Erin McCormick Law, PA</b>
Tim Plate	<b>District Engineer, Heidt Design</b>
Courtney Baxter	<b>Newland Communities</b>
No Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mrs. Montagna called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience members present.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisors' Regular Meetings held on March 8, 2016**

Ms. Montagna presented the minutes for the Board to review. Mr. Barbosa requested correction in the Seventh Order of Business regarding the approval of the Aquatic Systems

Proposal. Mr. Barbosa requested that the Lake Hutto conversation under the District Engineer's Report be re-written with more details. Mr. Panaseny requested a correction regarding the direction from the Board for the District Engineer to move forward with pond repair proposals and SWFWMD permitting for Pond B under the District Engineer's Report.

On a Motion by Mr. Panaseny, seconded by Mr. Barbosa, with all in favor, the Board approved the Consent Agenda as amended for Fishhawk Community Development District IV.

**FOURTH ORDER OF BUSINESS**

**District Engineer**

Mr. Plate gave update regarding incoming bids and permits for the work on Pond B. Mr. Plate passed out two hard copies of the updated Maintenance Exhibit. Mr. Plate answered questions regarding possible permitting costs and timing for work on Pond B. Mr. Huber updated the Board on the current status of funds for the project. Mr. Plate reminded the Board of the possibility of "discing" the bottom of the pond to make it through the year if funds were not available as of yet.

**FIFTH ORDER OF BUSINESS**

**Consideration of Operation and Maintenance Expenditures for February 2016**

Ms. Montagna presented the Operations and Maintenance Expenditures to the Board.

On a Motion by Mr. Barbosa, seconded by Mr. Panaseny, with all in favor, the Board approved the Operation and Maintenance Expenditures for February 2016 (\$117, 957.63) for Fishhawk Community Development District IV.

**SIXTH ORDER OF BUSINESS**

**Presentation of Supplemental Construction Account 2013, Requisitions #245-252, #255-261, #263**

REQUISITION NO.	PAYEE	AMOUNT	DESCRIPTION
245	Atlantic TNG, LLC	\$32,560.30	Various Invoices for phase 4A
246	Atlantic TNG, LLC	\$11,719.00	Various Invoices for phase 6
247	Ballenger & Company, Inc.	\$850.00	Invoice #15650 Irrigation Master Plan Phase I-IV
248	Ferguson Enterprises, Inc.	\$32,536.94	Various Invoices for phase 4A
249	Ferguson Enterprises, Inc.	\$285.56	Various Invoices for phase 6
250	Heidt Design	\$2,973.00	Invoice #17324 Project # CDD F4 1084
251	Rinker Materials	\$9,342.01	Various Invoices for phase 6
252	RIPA & Associates, LLC	\$64,719.45	Pay Application No. 1 Phase 3B-1

255	Atlantic TNG, LLC	\$19,588.05	Various Invoices for phase 4A
256	Ferguson Enterprises, Inc.	\$9,041.38	Invoice # 1514544 Phase 4A
257	Heidt Design	\$15,120.09	Various Invoices Various Projects
258	Rinker Materials	\$54,305.28	Various Invoices for phase 4A
259	Signature Signs Inc.	\$3,680.00	Invoice # 9552 for Entry Monument
260	Atlantic TNG, LLC	\$1,381.30	Invoice # 106364 Phase 4A
261	Ferguson Enterprises, Inc.	\$74,574.20	Various Invoices for phase 4A
263	Verizon	\$8,344.23	Relocate Verizon Facilities

On a Motion by Mr. Barbosa, seconded by Ms. Barnat, with all in favor, the Board ratified Construction Requisitions #245-252, #255-261, #263 for Fishhawk Community Development District IV.

**SEVENTH ORDER OF BUSINESS**

**Presentation of Supplemental Construction Account 2013, Requisitions #253-254, #262**

REQUISITION NO.	PAYEE	AMOUNT	DESCRIPTION
253	RIPA & Associates, LLC	\$398,095.87	Pay Application No. 2 Phase 4A
254	RIPA & Associates, LLC	\$287,764.50	Pay Application No. 5 Phase 6
262	RIPA & Associates, LLC	\$207,278.40	Pay Application No. 2 Phase 3B-1

On a Motion by Mr. Barbosa, seconded by Ms. Barnat, with all in favor, the Board ratified Construction Requisition #253 for Fishhawk Community Development District IV.

On a Motion by Mr. Barbosa, seconded by Ms. Barnat, with all in favor, the Board ratified Construction Requisition #254 for Fishhawk Community Development District IV.

On a Motion by Mr. Barbosa, seconded by Ms. Barnat, with all in favor, the Board ratified Construction Requisition #262 for Fishhawk Community Development District IV.

**EIGHTH ORDER OF BUSINESS**

**Acceptance of the 2015 Fishhawk IV CDD Audit Report**

Board tabled item until May meeting.

**NINTH ORDER OF BUSINESS**

**Approval of Audit Committee Recommendation**

Mr. Huber presented the Audit Committee recommendations to the Board.

On a Motion by Mr. Barbosa seconded by Ms. Barnat, with all in favor, the Board ratified the Audit Committee Recommendations for Fishhawk Community Development District IV.

**TENTH ORDER OF BUSINESS**

**Ratification of Elite Fence LLC Proposal Acceptance**

Mrs. Montagna presented the previously accepted Elite Fence LLC proposal for \$10, 648.00 for ratification from the Board. Mr. Barbosa provided the Board an explanation regarding the work in the proposal.

On a Motion by Mr. Barbosa seconded by Ms. Barnat, with all in favor, the Board ratified the Elite Fence LLC proposal for \$10, 648.00 for Fishhawk Community Development District IV.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resignation from Jill Harris**

Mrs. Montagna presented a resignation letter from Ms. Harris.

On a Motion by Mr. Barbosa seconded by Mr. Panaseney, with all in favor, the Board accepted the resignation for Jill Harris for Fishhawk Community Development District IV.

The board tabled nominations for replacements until the May 2016 meeting.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Habitat Management Agreement**

Mr. Plate reviewed the Habitat Management Agreement with the Board and explained its requirement by the County. The Board requested Counsel contact District III regarding possible Joint contract and for District Engineer to contact Cardno to confirm if the plantings listed in the proposal are necessary or just recommended. If plantings are necessary then confirm the minimum planting needed versus recommended. Ms. McCormick inquired if there were funds budgeted or available for this item and Mr. Huber confirmed that there were no funds at this time.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Summer Party Request in Central Park**

Mrs. Montagna presented a request for the use of Central Park for a Community Summer Party. Mr. Barbosa expressed concern regarding access to the pool and model homes with the request to close streets. Mrs. Montagna to request Corey Lake Rd. be left open for pool and model home access, as well as, for requester to provide a copy of approved County permit for closing roads.

**FOURTEENTH ORDER OF BUSINESS****STAFF REPORTS****Operations Manager**

Mr. Potantus provided an update to the Board regarding landscaping throughout the community. Mr. Potantus stated that they would be completing a cutback on the ponds within the next 7-10 days. Mr. Potantus requested the contact information for the company completing the "discing" on Pond B so that he may coordinate with them.

**District Counsel**

Counsel had nothing further to report.

**Clubhouse Manager**

Ms. Klenke stated that she had been receiving complaints regarding trash within the tortoise preserve and whom she should contact regarding said complaints. Victor indicated for her to contact him with any complaints. Ms. Klenke stated that the pavilions were now seeing use and asked if trash cans and picnic tables would be installed. Mr. Barbosa indicated that there would be tables installed and that was currently being worked on.

**District Manger**

Mrs. Montagna noted that the next regular meeting will be held on Tuesday, May 10, 2016 at 9:00 a.m. at Lake House with the Audit Committee meeting at 8:45 am. Mrs. Montagna stated the Proposed Budget will be discussed at this meeting and requested budget suggestions from the Board. Mr. Barbosa indicated the Tortoise Preserve and Underdrain Project should be added to the budget. Mr. Panaseny inquired if Newland still owned a majority of lots for the Streetlight District. Board directed staff to prepare Streetlight Letter for Residents.

**FIFTEENTH ORDER OF BUSINESS****Supervisor Requests**

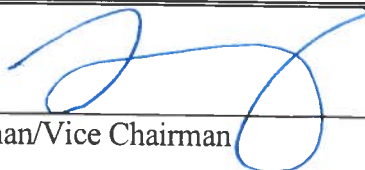
No Supervisor Requests.

**SIXTEENTH ORDER OF BUSINESS****Adjournment**

On a Motion by Mr. Barbosa seconded by Mr. Panaseny, with all in favor, the Board adjourned the meeting at 10:11 a.m. for Fishhawk Community Development District IV.



Secretary/Assistant Secretary



Chairman/Vice Chairman