

## MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

### FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

The special meeting of the Board of Supervisors of the Fishhawk Community Development District IV was held on **Tuesday, July 12, 2016 at 9:06 a.m.** at the Lake House of Fishhawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida, 33547.

Present and constituting a quorum were:

Tom Panaseney	<b>Board Supervisor, Chairman</b>
Pam Parisi	<b>Board Supervisor, Assistant Secretary</b>
Maja Barnat	<b>Board Supervisor, Assistant Secretary</b>
Victor Barbosa	<b>Board Supervisor, Assistant Secretary</b> <i>arrived at 9:37am</i>

Also present were:

Joe Roethke	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Shannon Nasekos	<b>District Coordinator, Rizzetta &amp; Co. Inc.</b>
Tonya Martinez	<b>HOA Manager, Rizzetta &amp; Company, Inc.</b>
Deneen Klenke	<b>Amenities Manager</b>
Erin McCormick	<b>District Council: Erin McCormick Law, PA</b> <i>arrived at 9:08am</i>
Tim Plate	<b>District Engineer, Heidt Design</b>
Randy Appenzeller	<b>Newland Communities</b>
Jaclyn Normile	<b>Newland Communities</b>

Audience

#### FIRST ORDER OF BUSINESS

#### Call to Order

Mr. Roethke called the meeting to order and read the roll call.

#### SECOND ORDER OF BUSINESS

#### Audience Comments

There were no audience comments.

#### THIRD ORDER OF BUSINESS

#### Consent      Agenda Administration

#### Items/Business

- A. Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on June 14, 2016
- B. Consideration of Operation and Maintenance Expenditures for May 2016
- C. Presentation of Supplemental Construction Account 2013,

Requisitions #280, 282-284 & #281

REQUISITION NO.	PAYEE	AMOUNT	DESCRIPTION
280	RIPA & Associates, LLC	\$89,495.93	Pay Application No. 5 for Fishhawk Ranch Phase 3B-1
282	RIPA & Associates, LLC	\$34,598.71	Pay Application No. 9 for Fishhawk Ranch Phase 6
283	RIPA & Associates, LLC	\$74,602.22	Pay Application No. 10 RET for Fishhawk Ranch Phase 6-Final Retainage
284	Heidt Design	\$21,331.38	Various Invoices for Various Projects

On a Motion by Mr. Panaseny, seconded by Ms. Parisi, with all in favor, the Board approved the Consent Agenda Items A-C as presented for Fishhawk Community Development District IV.

REQUISITION NO.	PAYEE	AMOUNT	DESCRIPTION
281	RIPA & Associates, LLC	\$293,501.68	Pay Application No. 6 Phase 4A

On a Motion by Mr. Panaseny, seconded by Ms. Barnat, with all in favor, the Board ratified Supplemental Construction Account 2016 Requisition #281 RIPA & Associates for \$293,501.68 as presented for Fishhawk Community Development District IV.

**FOURTH ORDER OF BUSINESS** **Ratification of Change Order #3 for Contract #18205**

Mr. Roethke presented Change Order #3 for Contract #18205.

On a Motion by Mr. Panaseny, seconded by Ms. Parisi, with all in favor, the Board ratified Change Order #3 for Contract #18205 for Fishhawk Community Development District IV.

**FIFTH ORDER OF BUSINESS** **Ratification of Change Order #3 for Contract #18576**

Mr. Roethke presented Change Order #3 for Contract #18576.

On a Motion by Mr. Panaseny, seconded by Ms. Parisi, with all in favor, the Board ratified Change Order #3 for Contract #18576 for Fishhawk Community Development District IV.

**SIXTH ORDER OF BUSINESS** **Consideration of Fishhawk Boulevard Median Landscape Proposal**

Mr. Roethke presented the Sunrise proposal for the Fishhawk Boulevard Median. Mr. Potantus reviewed the proposal and confirmed the work had been completed.

On a Motion by Mr. Panaseny, seconded by Ms. Parisi, with all in favor, the Board ratified the Sunrise Proposal for \$5,632.00 for replacement plants in the Fishhawk Boulevard median for

Fishhawk Community Development District IV.

**SEVENTH ORDER OF BUSINESS**

**Nomination for Vacant Seat #1**

Mr. Panaseny nominated Jaclyn Normile to vacant seat #1.

On a Motion by Mr. Panaseny, seconded by Ms. Parisi, with all in favor, the Board appointed Jaclyn Normile to vacant seat #1 for Fishhawk Community Development District IV.

Mr. Roethke administered the Oath of Office to Ms. Normile. Ms. Normile declined compensation.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-04,  
Designating Officers**

Mr. Roethke introduced Resolution 2016-04, Designating Officers.

On a Motion by Mr. Panaseny, seconded by Ms. Barnat, with all in favor, the Board approved Resolution 2016-04, Designating Officers for Fishhawk Community Development District IV.

**NINTH ORDER OF BUSINESS**

**Consideration of Habitat Management  
Agreement**

Mr. Roethke presented the Habitat Management Agreements. Mr. Roethke detailed that the first agreement would be covered by the developer and run through September 2016. The Board discussed the agreements and asked for clarification regarding the dates in the second agreement as one page states December 2016 and another states September 2017.

On a Motion by Mr. Panaseny seconded by Ms. Parisi, with all in favor, the Board approved the Cardno Habitat Management Agreements for \$11,250 subject to confirmation of contract length and cost, for Fishhawk Community Development District IV.

**TENTH ORDER OF BUSINESS**

**Set Date, Time, and Location and  
Authorize Publication of Notice of Public  
Hearing on Uniform Method of Collecting  
on all property within the boundaries of  
the District, as amended**

Ms. McCormick reviewed details of the Public Hearing and presented Resolution 2016-05.

On a Motion by Mr. Panaseny seconded by Ms. Parisi, with all in favor, the Board approved Resolution 2016-05 for Fishhawk Community Development District IV.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Street Light Letter**

Mr. Roethke introduced the Street Light Letter and Erin reviewed. Board made changes to the letter.

On a Motion by Mr. Panaseny seconded by Ms. Parisi, with all in favor, the Board approved the Street Light Letter as amended for Fishhawk Community Development District IV.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Audit Review Committee Recommendation**

On a Motion by Mr. Panaseny seconded by Ms. Barnat, with all in favor, the Board accepted the Audit Review Committee ranking and approved Grau & Associates as auditor for Fishhawk Community Development District IV.

**TWELFTH ORDER OF BUSINESS**

**STAFF REPORTS**

**Operations Manager**

Mr. Potantus provided the Board an update on several landscaping items.

**District Counsel**

Counsel had nothing further to report.

**District Engineer**

Mr. Plate provided an update regarding the Phase 4B RFP and the Pond B plans modification. Mr. Plate informed the Board that pond F3 has had a washout and will need to be repaired, and should be considered an emergency repair.

**Clubhouse Manager**

Ms. Klenke had nothing to report to the Board.

**District Manger**

Mr. Roethke noted that the next regular meeting will be held on Tuesday, August 9, 2016 at 9:00 a.m. at Lake House with the Final Budget meeting on Tuesday, August 16, 2016 at 9:00 a.m. Board discussed possibility of cancelling the August 9, 2016 meeting.

*Victor Barbosa Arrived at 9:37pm.*

**THIRTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Panaseny resigned from seat #5 and Mr. Barbosa resigned from seat #4.

On a Motion by Ms. Parisi, seconded by Ms. Barnat, with all in favor, the Board accepted Mr. Panaseny's and Mr. Barabosa's resignations for Fishhawk Community Development District IV.

On a Motion by Ms. Parisi, seconded by Ms. Barnat, with all in favor, the Board appointed Mr. Panaseny to Seat #4 and Mr. Barbosa to Seat #5 for Fishhawk Community Development District IV.

Mr. Roethke administered the Oath of Office to Mr. Panaseny and Mr. Barbosa, both declined compensation.

Board directed staff to place a notice on the website seeking interested candidates to fill the resident seats in November.

Board accepted audience questions regarding how Board Members are appointed.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Panaseny, seconded by Ms. Parisi, with all in favor, the Board continued the meeting to Monday, July 18 at 2:00 p.m., at 9:45 a.m. for Fishhawk Community Development District IV.



Secretary/Assistant Secretary



Chairman/Vice Chairman