

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the Fishhawk Community Development District IV was held on **Tuesday, February 14, 2017 at 9:00 a.m.** at the Lake House of Fishhawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida, 33547.

Present and constituting a quorum were:

Rick Stevens	<b>Board Supervisor, Chairman</b>
Randy Appenzeller	<b>Board Supervisor, Vice Chairman</b>
Dayna Kennington	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Matthew Huber	<b>Regional District Manager, Rizzetta &amp; Company, Inc.</b>
Chelsea Holloway	<b>Admin. Assistant, Rizzetta &amp; Company, Inc.</b>
Deneen Klenke	<b>Amenities Manager</b>
Erin McCormick	<b>District Counsel, Erin McCormick Law, PA</b>
John Toborg	<b>Rizzetta Amenity Services</b>
Tim Plate	<b>District Engineer, Heidt Design</b>
Jim Potantus	<b>Sunrise Landscape</b>
Representative	<b>Sunrise Landscape</b>
Trinity Coleman	<b>Trinity Fitness</b>
Representative	<b>Newland Communities</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Huber called the meeting to order at 9:00 a.m. and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

An audience was present but did not have any comments for the Board.

**THIRD ORDER OF BUSINESS**

**Consent Agenda Items/Business Administration**

**A. Consideration of Minutes of the Board of Supervisors' Regular Meeting held on December 13, 2016**

Mr. Huber presented the Minutes of the Regular Meeting held on December 13, 2016 to the Board for consideration. No changes were made.

**B. Consideration of Operation and Maintenance Expenditures for November & December 2016**

Mr. Huber presented the Operation and Maintenance Expenditures for the months of November & December 2016, totaling \$105,876.29 and \$129,162.13, respectively, to the Board for consideration.

On a Motion by Mr. Stevens, seconded by Mr. Appenzeller, with all in favor, the Board approved the Minutes of the Board of Supervisors Regular Meeting held on December 13, 2016 and the Operation and Maintenance Expenditures for November & December 2016 for the FishHawk IV Community Development District.

**FOURTH ORDER OF BUSINESS                      Discussion of Candidate for Appointment to Seat #2**

This discussion was tabled due to there being no candidates for the open seat.

**FIFTH ORDER OF BUSINESS                      Administer Oath of Office to Newly Elected Supervisor**

Due to there being no candidates for the open seat, this was tabled until a later date. Mr. Huber also explained that Ms. Kennington, the newest member of the Board of Supervisors, was sworn in at the District Office on December 19, 2016 and therefore did not need to be sworn in at the meeting.

**SIXTH ORDER OF BUSINESS                      Ratification of Road Race Agreement**

On a Motion by Mr. Stevens, seconded by Mr. Appenzeller, with all in favor, the Board ratified the road race agreement for the FishHawk IV Community Development District.

**SEVENTH ORDER OF BUSINESS                      Consideration of Resolution 2017-07, Re-Designating Treasurer of the District**

Mr. Huber presented Resolution 2017-07, Re-Designating Treasurer of the District, to the Board for their consideration and explained that due to his recent promotion to head of District Financial Services for Rizzetta & Company, it would be appropriate for Mr. Scott Brizendine to be listed as Treasurer for the Districts we manage.

**EIGHTH ORDER OF BUSINESS                      Consideration of Trinity Fitness Business Proposal**

Ms. Coleman presented her business proposal to the Board for their consideration. She was requesting to use CDD-owned parks to host fitness classes. She would be offering classes for \$10/class or a 6-week course, with the option of adding additional classes. The Board requested that

she provide copies of all necessary proof of insurance forms, but had no issue with her holding these classes.

On a Motion by Mr. Stevens, seconded by Mr. Appenzeller, with all in favor, the Board approved the Trinity Fitness business proposal for the FishHawk IV Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Eaton Realty Event**

Mr. Huber presented a flier to the Board advertising an event that Eaton Realty wished to hold on CDD-owned property in the FishHawk IV community. The Board had no issues with this event being held.

On a Motion by Mr. Stevens, seconded by Ms. Kennington, with all in favor, the Board approved the Eaton Realty event for the FishHawk IV Community Development District.

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Operations Manager**

Mr. Toborg reviewed his report with the Board, noting areas of concern as well as areas of improvement. He presented various proposals from Sunrise Landscape and explained their contents and purpose. The most expensive proposals were presented first. One was to replace the drake elms with sweet gum trees, in the amount of \$3,120.00, and the other was for Bahia sod replacement on the side yard tracts between Quarry Lake Rd. and Esker Falls, in the amount of \$2,876.30. Mr. Huber noted that the landscape budget was nearly maxed out and that larger-scale landscape projects would need to be carefully selected to avoid going into the red. The Board decided to table these two proposals until later in the year when additional funds may be available. Mr. Toborg then presented the remaining side yard green space proposals and they were approved as follows:

On a motion by Mr. Appenzeller, seconded by Ms. Kennington, with all in favor, the Board approved Sunrise Landscape's proposal to use a sod cutter to cut out a large planter bed by the entrance to Encore, in the amount of \$635.00, for the FishHawk IV Community Development District.

On a motion by Mr. Stevens, seconded by Mr. Appenzeller, with all in favor, the Board approved Sunrise Landscape's proposal to replace the Sabal palm on the Village Drive median, in the amount of \$545.00, for the FishHawk IV Community Development District.

The proposal to replace the Texas Sage on the south side of the pool lawn with Dwarf Fire Bush, in the amount of \$1,019.00, was tabled due to there not being sufficient funds in the budget at this time.

On a motion by Mr. Stevens, seconded by Mr. Appenzeller, with all in favor, the Board approved Sunrise Landscape's proposal to replace the Sandankwa Viburnum around the ground vaults on Hometown Lane with Dwarf Fire Bush, in the amount of \$307.00, for the FishHawk IV Community Development District.

Mr. Toborg then presented a proposal from Sunrise Landscape for DRA disking. Mr. Plate explained its contents and purpose and Mr. Potantus provided his insight. The proposal gave two options for the service, with the first option totaling \$1,950.00 for one pass and the second option totaling \$2,800.00 for two passes. It was discussed that Pond #2 should be disked to prevent failure. The Board agreed on a not to exceed amount of \$2,500 and designated Mr. Appenzeller to work with Mr. Potantus on the logistics of the job.

On a motion by Mr. Stevens, seconded by Mr. Appenzeller, with all in favor, the Board approved Sunrise Landscape's DRA disking proposal, not to exceed \$2,500, for the FishHawk IV Community Development District.

The last proposal presented was for the application of Top Choice, a fire ant treatment. Mr. Toborg explained its contents and purpose. The Board agreed that, although pricey, this treatment was necessary.

On a motion by Mr. Stevens, seconded by Ms. Kennington, with all in favor, the Board approved Sunrise Landscape's proposal to apply Top Choice, in the amount of \$2,500.00, for the FishHawk IV Community Development District.

**B. District Counsel**

Ms. McCormick was present but had no report.

**C. District Engineer**

Mr. Plate was present and gave a brief update on the pond projects.

**D. Amenities Manager**

Ms. Klenke was present but had no report.

**E. District Manager**

Mr. Huber reminded the Board that the next Board of Supervisors meeting was scheduled for March 14, 2017. He presented the November & December 2016 financial statements and explained that the budget was tight, and that he would be closely monitoring it to ensure it is not exceeded. At this time, he then explained the audit process to the Board and requested that the Board establish the audit committee in preparation for the 1<sup>st</sup> Audit meeting, scheduled to occur immediately prior to the March 14, 2017 meeting.

On a motion by Mr. Stevens, seconded by Mr. Appenzeller, with all in favor, the Board established the audit committee, designating all of the Board Supervisors to sit on the committee, for the FishHawk IV Community Development District.

**ELEVENTH ORDER OF BUSINESS**

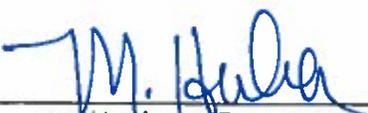
**Supervisor Requests**

There were no Supervisor requests.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Stevens, seconded by Mr. Appenzeller, with all in favor, the Board adjourned the meeting at 9:51 a.m. for the FishHawk IV Community Development District.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman