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**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**FISHHAWK IV**  
**COMMUNITY DEVELOPMENT DISTRICT**

The Continued meeting of the Board of Supervisors of the FishHawk IV Community Development District was held on **Monday, October 16, 2017 at 9:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida, 33547.

Present and constituting a quorum were:

Rob Bosarge	<b>Board Supervisor, Chairman</b>
Randy Appenzeller	<b>Board Supervisor, Vice Chairman</b>
Dayna Kennington	<b>Board Supervisor, Assistant Secretary</b>
Daniel Rothrock	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Christine Perkins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Scott Brizendine	<b>Manager of District Financial Services, Rizzetta &amp; Company, Inc. (via phone)</b>
Tim Plate	<b>District Engineer, Heidt Design (via phone)</b>
John Toborg	<b>Field Services Manager, Rizzetta &amp; Company Inc. (via phone)</b>
Deneen Klenke	<b>Amenities Manager</b>
Dana Bryant	<b>Sunrise Landscape</b>
Erin McCormick	<b>District Counsel, Erin McCormick Law</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Perkins called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience comments.

**THIRD ORDER OF BUSINESS**

**Consent Agenda Items/Business Administration**

There were no consent agenda/business administration items.

**FOURTH ORDER OF BUSINESS**

**Staff Reports**

**A. Field Services Manager**

1. Discussion of Landscaping Maintenance RFP & Scope of Services

Mr. Toborg led a discussion in regards to the current RFP project manual, evaluation criteria, the scoring process, and the distribution of a bid-opening spreadsheet. Discussion ensued. Ms. McCormick recommended that due to timing, the Board consider continuing their regularly-scheduled November meeting for purposes of discussing the bids received. Timelines for the RFP were set, noting that the advertisement would be placed in the Tampa Bay Times this week by October 23, 2017, the project manual would be available for pick-up on October 25, 2017, the mandatory pre-bid meeting would take place on October 27, 2017, and the final proposals would be due on November 17th.

On a Motion by Mr. Appenzeller, seconded by Mr. Bosarge, with all in favor, the Board of Supervisors approved Landscaping Maintenance Request-for-Proposal Package as presented and associated deadlines for FishHawk Community Development District IV.

**B. District Counsel**

1. Discussion of the Sale of the Welcome Center

Mr. Brizendine discussed various elements of the methodology report that were under revision, as well as components to this process that required some additional time and clarification from the developer. Discussion ensued regarding continuing the meeting until October 25<sup>th</sup> at 9:00 AM to allow for additional time to revise the methodology report, supplemental District Engineer report, as well as a resolution to adopt provided by Counsel.

**C. District Engineer**

Mr. Plate had no report.

**D. Amenities Manager**

Ms. Klenke had no report.

**E. District Manager**

Ms. Perkins expressed that the next meeting would take place next Wednesday, October 25, 2017 at 9:00 AM at the Lake House.

**FIFTH ORDER OF BUSINESS**

**Supervisor Requests**

There were no supervisor requests.

**SIXTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Bosarge, seconded by Mr. Appenzeller, with all in favor, the Board of Supervisors at 9:49 a.m continued the meeting to October 25, 2017 at 9:00 a.m. at the Lake House at Fishhawk Ranch West located at 6001 Village Center Drive, Lithia, Florida 33547 for FishHawk Community Development District IV.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman